

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

January 12, 2012

**5:30 P.M.**

**MINUTES**

**Present:** Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

**Absent:** None

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council and the 2012 Organizational meeting held on January 5, 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Carpenter; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending January 11, 2012 in the amount of \$ 277,046.35 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Carpenter; Seconded by Councilor Jackson

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of January 5 – January 11, 2012
- Statement from the City Clerk's Office of all monies received during the month of December 2011 in the total amount of \$11,074.58
- Statement of cash receipts from the Library from December 8 – December 14, 2011
- Statement of cash receipts from the Library from December 22 – December 28, 2011

**RESOLVED:** That the reports as read are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Rabideau; Seconded by Councilor Carpenter

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council in the amount of \$ 1,598,182.85 are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Calnon; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**Councilor Jackson** said if you look at this is it because the Inter-fund transfers have to be signed and because when you look at the expenditure sheet the second to last line there less Inter-fund transfers. Richard because those transfers are something that needs to be signed by the Mayor and City Clerk when necessary that's why the amount on here is \$1,598,182.85 instead of \$1,022,168.31.

**City Chamberlain Richard Marks** said these things have to be included and are part of total expenditures even though they are duplicates even though they are just transfers to pay bills. So that's why I am giving you the net number that we're actually spending the \$1,022,168.31. To me it's double counting the transfers because all they are for is to provide money in another fund to pay an actual bill. But the claim is since they have to be signed they should be included.

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**6. PERSONS ADDRESSING COUNCIL: None**

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**7. OTHER ITEMS:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves Kevin Farrington City Engineer to advertise for bids for Contract #2012-01 "New 2012 1750 GPM Pumper for Plattsburgh Fire Department."

By Councilor Carpenter; Seconded by Councilor Tiffer

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. Motion to adopt the Common Council proposed 2012 Budget, last revised on January 5<sup>th</sup>, 2012.**

By Councilor Calnon; Seconded by Councilor Carpenter

Discussion:

**Councilor Tiffer** said why wasn't this added last week?

**Councilor Calnon** said because we actually still could modify it tonight. This is really just an acknowledgment that we are done modifying.

**Mayor Kasprzak** said the Charter states that we have until the second Thursday in January what we were trying to do and you all worked very hard to get it done ahead of time but then it ended up its today the second Thursday in January so were compliant.

**Councilor Tiffer** said so it's just to allow for modifications at the last second.

**City Chamberlain Richard Marks** said no last week I couldn't do it because I didn't know what the final numbers were going to be.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

**RESOLVED:** In accordance with the request therefore the Common Council approves the proposed 2012 Budget, last revised on January 5th, 2012, as evidenced by the attached Budget Resolution making appropriations for the fiscal year beginning January 1, 2012, and ending December 31, 2012, and levying the property tax for the fiscal year 2012, as further evidenced by the attached 2012 Tax Warrant for the City of Plattsburgh. The complete Common Council Budget is attached dated January 12, 2012, included with the 2012 Capital Expenditure Plan, the City Assessor's report of the 2011 tax roll S495 Exemption Impact Report, the City of Plattsburgh report of the Summary of 2012 Operating Budget by Fund, the twenty-two year tax assessment, tax rate, tax levy comparison report and the County of Clinton's 2012 tax warrant certifying the City of Plattsburgh share of the 2012 County tax levy.

By Councilor Calnon; Second by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. THE MAYOR HANDS DOWN THE PROVISIONAL APPOINTMENT OF PRINCIPAL ACCOUNT CLERK (CITY CHAMBERLAIN) TO BARBARA PHILLIPS EFFECTIVE JANUARY 13<sup>TH</sup>, 2012, PENDING THE SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAMINATION REQUIREMENTS AND COMPLETION OF A 26 WEEK PROBATIONARY PERIOD.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**D. THE MAYOR HANDS DOWN THE APPOINTMENT OF REGULAR MEMBER OF THE ZONING BOARD OF APPEALS TO CONNIE FISHER EFFECTIVE JANUARY 13, 2012 TO DECEMBER 31, 2016.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**E. THE MAYOR HANDS DOWN THE APPOINTMENT OF REGULAR MEMBER OF THE ZONING BOARD OF APPEALS TO KATHY LATINVILLE EFFECTIVE JANUARY 13, 2012 TO DECEMBER 31, 2016.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)  
**ACTION TAKEN:** Adopted  
Follow up Action: None

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**8. TRAVEL REQUEST: NONE**

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

1. Request from Bill Treacy, Manager MLD to write-off unpaid final bills from December 1, 2010 to December 31, 2010 in the total amount of \$1,801.36. The percentage of write-offs for this period is .11%.
2. Request from the Bill Treacy, Manager MLD to advertise for sealed bid for PMLD BID NO. 2012-01-01 "St. Lawrence 1 and St. Lawrence 2 upgrades (phase 1)." Bid Opening Date: February 28, 2012 at 2:00 pm.
3. Request from the Bill Treacy, Manager MLD for Change Order #2 to PMLD #2011-7-1 "115Kv Relay Testing" in the total amount of \$11,000.
4. THE MAYOR HANDS DOWN THE PERMANENT APPOINTMENT OF BOBBY DONAHUE JR TO THE POSITION OF FIRE FIGHTER EFFECTIVE JANUARY 23, 2012 PENDING THE SUCCESSFUL COMPLETION OF A ONE YEAR PROBATIONARY PERIOD.
5. Request from Police Chief Desmond Racicot for two Police Officers to attend the "Law Enforcement Active Shooter Response Course" in Oriskany, NY from February 7- 8, 2012 at a cost not to exceed \$324 and will be expensed to the Asset Forfeiture account (DOJ).

6. Request from Police Chief Desmond Racicot for two Police Officers to attend the “Active Shooter Response for Executive Level Policy Makers Training” in Oriskany, NY from March 13 - 14, 2012 at a cost not to exceed \$284 and will be expensed to the Asset Forfeiture account (DOJ).

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**10. NEW BUSINESS: None**

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**11. CLOSING PUBLIC COMMENTS: None**

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Tiffer  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)  
**MEETING ADJOURNED: 5:42 pm**